

FINAL COPY
Torrance County Board of Commissioners
Regular Commission Meeting
March 28th 2018

Commissioners Present: JULIA DUCHARME – CHAIR
JAVIER SANCHEZ – MEMBER
JAMES FROST – MEMBER

Others Present: BELINDA GARLAND – COUNTY MANAGER
ANNETTE ORTIZ – DEPUTY COUNTY MANAGER
DENNIS WALLIN – COUNTY ATTORNEY
GENELL MORRIS – ADMIN ASSISTANT

Call Meeting to order

Chairman Sanchez: Calls the March 28th 2018 Regular Commission Meeting to order at 9:02 AM

Pledge lead by Fred Sanchez

Invocation lead by Rev. Leo Ortiz

Approval of Minutes:

Commissioner Frost: Moves to approve the March 14th, 2018 Regular Meeting minutes.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

Approval of Meeting Agenda

Belinda Garland – County manager: Request to move agenda item 10 to number 1, Sherriff White has to be in court.

Commissioner Frost: Moves to approve meeting agenda with changes.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

Approval of Consent Agenda:

1. Approval of Checks

Commissioner Frost: Moves to approve consent agenda

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

Public Request:

Charlene Guffey – TC Resident: The request for vacant exempt; if you are paying taxes on your property, whether you are using it or not you should have to pay for your trash service. The next thing we are going to do, is if you are not using the property, no one gets to pay taxes any more. We need to stop allowing people to do this.

On the Commissioners Redistricting, it's wasting tax payer money. I would rather see the money go towards planning and zoning to hire another person to enforce our ordinances that are in place for the residence safety.

***ACTION ITEMS**
ITEMS TO BE CONSIDERED AND ACTED UPON

***Commission Matters:**

10. Application for Law Enforcement Protection Funds FY 2018/2019 – Heath White, Sheriff

The LEPF is funding we have received for many years. It is equivalent to \$1300 – \$1500 per certified deputy. The application is to verify that there are 13 certified deputies in service. This form has to be in place by the 31st of this month, was were able to get an extension so the Commission can sign. In past years the Commission Chair was not required to sign. This is equivalent to \$27,000 – \$28,000.

Commissioner Frost: Moves to approve Application for Law Enforcement Protection Funds FY 2018/2019

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

1. Special Recognition for a Job Well Done to Hanna Sanchez

Belinda Garland – County Manager: Hanna Sanchez is the Administrative Assistant for the Fire Department. Hanna did an exceptionally well done job on our inventory. The capital assets management needed some work and completion in order to move forward on the audit. I appreciate Chief Gary allowing her to take the time to assist us. Hanna’s asset list matched the general ledger the first try. I am nominating Hanna for employee of the month for April.

2. Fair Board Interviews

a. Appointments

Annette Ortiz – Deputy County Manager: In the packets are letters of interest for the fair board members. One was unable to make it today. Not sure what you would like to do as far as an interview.

Marcie Wallin – Fair Board: We have 2 position with 4 applicants. The board would like someone with prior fair board experience, knowledge about the indoor and outdoor exhibits. Also, time commitment is important, this year’s fair is August 7th – 11th, we would like someone that can be present during that time to help with the books as well as the physical work, every day running of the fair and to commit to attend the meetings held 2nd Tuesday of every month. A strong desire and a vision for the youth in Torrance County and how to promote the county’s important cultures.

Madam Chair DuCharme: How were the positions advertised?

Marcie Wallin – Fair Board: 2 – 3 year positions.

Annette Ortiz – Deputy County Manager: The public notice read: The Commission along with the Fair Board are accepting letters of interest for 2 positions on the current Fair Board. It doesn’t indicate whether it’s an alternate or a full time position.

Michael Godey – Resident: What I have to offer is help expand the fair board into other areas, including music, fine art, graphic art, etc. To broaden the use of the fair, help with attendance and help people get more out of the fair.

Madam Chair DuCharme: Will you be available on August 7th-11th for the fair and be able to attend all the meetings?

Michael Godey – Resident: Yes, I feel if I miss 2 in a row is inappropriate. I take the commitment seriously, I have to be honest if something comes up, I can’t say I can attend all 12 meetings, I can’t predict the future.

Angela Redondo – Resident: I have never served on a board in the County but have 14 years' experience as an early childhood educator and have served on several committees at school. I recently moved back to Torrance County, I grew up here as an active member of 4H and FFA and participated in all the fair had to offer. As an adult, the fair contributed to a lot of my successes, such as leadership skill, responsibilities by raising animals and participating in indoor activities. I want to contribute to my community and feel this is a great way to be connected. I have a passion for the youth and feel my experiences with a new perspective having lived in Arizona for 16 years but can maintain the tradition the county has. I am also available to attend all meetings.

Danielle Johnston – Resident: I moved to Estancia Valley in 1977 and began teaching in the Estancia School District in 1979. Immediately got involved with the fair because the fair does so much for so many young people and the community. Its and invaluable tool, outreach program. I'm an honorary member of the state FFA. Our daughter always raised animals, rode horses and competed here. My parents worked in the flower exhibit. It's been a long history of admiration how the Torrance County Fair Board has run the fair and opportunities made for the entire community and State of New Mexico. I will be available for all meetings, I am retired. It will be interesting to see how the fair is run and being a part of it.

Annette Ortiz – Deputy County Manager: Kyria Pittman-Encinas is unavailable to attend the meeting. How would you like to handle this, would you like to call her?

Madam Chair DuCharme: I would like to nominate one at a time.

Commissioner Sanchez: Makes motion to Nominate Angela Redondo

Madam Chair DuCharme: Seconds the motion

All in favor: MOTION CARRIED

Commissioner Frost: Makes motion to Nominate Danielle Johnston

Commissioner Sanchez: Seconds the motion

Madam Chair DuCharme: Mr. Godey is here every meeting, not a member of any board. He is here on his own time and money and has applied for other boards and was rejected. Why not give him a chance to serve on a board.

Michael Godey – Resident: I appreciate your acknowledgement. Considering the background of Danielle Johnston, I would pick her. I saw her speak at a fair board meeting and think she is knowledgeable and would be a mistake to leave her out.

Madam Chair DuCharme: It is very generous of you, Thank You!

All in favor: MOTION CARRIED

Madam Chair DuCharme: Congratulations Ladies.

3. Commission Redistricting

Annette Ortiz – Deputy County Manager: Commissioner Sanchez requested this be on the agenda as an action item. The quote from Research and Polling to redistrict, 1 map and attend 3 meeting is \$10,787.50

Madam Chair DuCharme: Is it only one company, why not 3?

Annette Ortiz – Deputy County Manager: Yes, I was instructed to request a quote to see if under the threshold necessary for 3 quotes. I discussed with Research and Polling, who was recommended by the last county that went from 3 to 5 members.

Commissioner Frost: The reason for redistricting is to increase to 5 members. I don't recall voting to make it 5 members. Do we need to vote before or after we redistrict?

Annette Ortiz – Deputy County Manager: The process Grant County followed was have the redistrict done by Research and Polling, presented it to the public and 3 public hearings. This was part of the Ordinance that was adopted to redistrict to 5 members.

Commissioner Frost: Will the money be a budget increase or be put in the new annual budget for the coming year?

Belinda Garland – County Manager: We will have to review the budget and see where we can find the funding or we can wait till the budget is prepared for the FY19.

Commissioner Frost: A decision to go to 5 members requires a unanimous decision for the Commission. We would have to pay the \$10,787.50 before we made that decision.

Madam Chair DuCharme: Ms. Garland do you think it will be beneficial to get 2 more proposals from other companies, or are you satisfied with this proposal?

Belinda Garland – County Manager: Research and Polling is the most well-known company, I know they have done other counties. Not sure if there are any others.

Annette Ortiz – Deputy County Manager: Not sure if there are any other companies.

Amanda Tenorio – Finance Director: I believe we need to have the 3 quotes, per procurement.

Madam Chair DuCharme: Would you like to table this item?

Belinda Garland – County Manager: We need to know if the Commission wants us to move forward with getting the 3 quotes, we have an idea of the cost. Commissioner Sanchez put this on the agenda as an action item, does Commissioner Sanchez have anything to say?

Commissioner Sanchez: We can look at the procedure for doing this a few different ways. We have the 3 Commission Districts, with 16 precincts. What you would want to do is, ensure that the proposed districts be proportionate in population as possible. We know the population numbers from each precinct from the 2010 census, using that you might see how the district will come together. The population being 15,485, 3,277 per district, if divided by 5. When you do it that way, 3 precincts will need to be redrawn in order to make the districts as equal as possible in population. We can leave it to the 3rd party, we can conduct it in house, or we can do it in house with a 3rd party consultant. Research and Polling said they will provide the County with at least 1 redistricting for \$10, 787.50, it will be nice to see more options. I like the idea of participating in the redistricting. Is there interest in the commission driving this and using a 3rd party as a consultant?

Annette Ortiz – Deputy County Manager: The quotes will go up the more plans you want, plus the salaries of 2 new Commissioners.

Commissioner Frost: The reason a company does this is to make an honest approach so gerrymandering doesn't happen. We need to decide soon if we want to spend almost \$11, 000 when we have this emergency with the jail population and transportation. I'm not against looking at it but doing it ourselves would be asking for a lot of trouble.

Fred Sanchez – Tajique Resident: I agree with Commissioner Frost, and Commissioner Sanchez with having a 5 County Commissioners. I believe it should be independent of local politics.

Charlene Guffey – TC Resident: Its wasting tax payer money, you're going to take \$10, 000 and find out you're not going to do it. That money can go elsewhere, you have two more salaries, plus voting, chairs, mikes, paper, etc. Those are extra items that have to be budgeted. Last week the Manger and the EVSWA Board upped the tipping fees at the landfill by 4%.

Michael Godey – Resident: You can in house come up with plans for the districts, but at some point run through a consultant. Having 5 members is good because you will have better representation.

Madam Chair DuCharme: To avoid any accusations, we need to go with an independent consultant. We need at least 3 examples to choose from and more than one proposal. It looks like we have to have 3 proposals with an opportunity to invite them here to help us understand the process. It is important we have public support.

Noah Sedillo – Procurement Officer: If the company is on state contract we do not need to go this route, we would supersede and directly purchase through the state contract. I will look in to that and see if we can get this contract.

Commissioner Sanchez: We need to get 2-3 quotes that ask for 2-3 redistricting plans and date of completion. I think we should have this sooner rather than later.

Madam Chair DuCharme: We need advice from Ms. Jaramillo as to the election process because it has already started.

Annette Ortiz – Deputy County Manager: I spoke with Research and Polling, they state he has been in contact with Linda Jaramillo. Once you redistrict she would be charged with the task of assigning voters to their precincts. They would be appointed at the 2020 election.

Madam Chair DuCharme: I wouldn't be in support of that, those Commissioner should be elected not appointed.

Commissioner Sanchez: The State Statute is not clear and doesn't give specific guidance to the counties who are adopting a 5 person Commission. Whether to appoint or wait till the election cycle. My understanding is the Commission can elect to have the Governor appoint Commissioners once the 5 Commission Districts are implemented or wait till the next election cycle.

Annette Ortiz – Deputy County Manager: If we have a different Commission next year and you as a Commission adopt this Ordinance today, then a future sitting Commission can repeal that order.

Commissioner Frost: We should wait and see if the money is available.

Commissioner Sanchez: Makes motion to accept the Cost Proposal for Professional Services for County Commission Redistricting from Research & Polling and direct the Managers Office to put a contract together for it.

Madam Chair DuCharme: Second the motion

Commissioner Frost: I prefer to wait till we know we have the money. It's not long before budget time and feel uncomfortable spending that amount of money. I'm not against 5 members but feel we need to check the budget before we dedicate ourselves to that.

Noah Sedillo – Procurement Officer: Let me make a few phone calls and get some hard numbers to revise the scope of work so we have a better foundation of the price.

Madam Chair DuCharme: Do we have a motion to table this item with motion pending and revisit this item later in this meeting?

Commissioner Sanchez: Makes motion to table item and revisit late in this meeting

Madam Chair DuCharme: Seconds the motion

All in favor: MOTION CARRIED

4. Request for Vacant Except Status on EVSWA Fee – Rev. Leo W. Ortiz

Rev. Leo W. Ortiz: I'm Father Leo Ortiz a Catholic Priest for 20 years, currently stationed in Rio Rancho. I own 5 acres in McIntosh. On my free time I visit my property, work, play, cut trees, water. My residence is in Sandoval County at the Church of Incarnation. 2 weeks ago when leaving my property I met Dan DeCosta. We talked about my status and I wasn't tax exempt because I have a mobile home with furniture. He stated if you have furniture, you don't qualify, he states passed in January. I decided I would rather meet with the Commission and say, I am not a resident in Torrance County.

Jim Summers – Resident: He doesn't create trash, anything he does he takes with him. He's not getting any service for the fee.

Dan DeCosta – Code Enforcement: What he explained to you he explained to me, he said he is out there often when weather is good. The definition the Commission gave me to determine this is what I went by.

The Definition is: Vacant is defined as something that is without content or occupant a dwelling with furniture but no occupant is not considered vacant, it is unoccupied. Code Enforcement Officer will verify the vacant status of the residence through legal means or permission from the home owner or inspection order issued by the court. Home owners or the party responsible for the property may appeal the Code Enforcement Officers determination to the County Commission by submitting in writing a prescribed forms attainable from the Planning and Zoning director upon payment of the applicable fee, appeals not submitted with 30 days after the determination shall not be considered by the County Commission.

I went by what he told me, that's how I made the determination. It is being used under these terms. I offered him the opportunity for me to go in and do the inspection.

Rev. Leo W. Ortiz: Since I am not a resident, I feel it is unfair. If I lived here I would have no problem paying the fees.

Dan DeCosta – Code Enforcement: If you recall, that is what this whole thing was about last year. That's why this definition was made and instructed to carry out. Folks that weren't resident coming and using their properties on weekends and vacations.

Tracey Master – TC Resident: You have heard different requests over time for exceptions. I have relatives that are 100% medically retired from the military and relatives that own property out here. I use the service that is not in Torrance County. It's wonderful when you can grant exceptions when you can. The reality is the overall cost of the service to the County is the overall cost. If you grant exceptions to those who are disabled veterans, and those that say they don't live on the property, the overall cost is going to go up for the rest of the county. I request you not make this exception.

*Continued discussion

Madam Chair DuCharme: I represent District 2 and believe the Ordinance is flawed. We had a public meeting and many people spoke against this fee and I fought against it. Mr. Wallin can the commission approve this request with the ordinance in place?

Dennis Wallin – County Attorney: Yes, will caution you, this was debated and passed. Whether you voted against or not, is not relevant, it is the Ordinance. The Ordinance says; residency has nothing to do with it, it is whether or not the property is inhabited. This Commission gave the direction to Mr. DeCosta and his department and he has applied it with your direction.

Madam Chair DuCharme: I hear complaints and feel this issue should be revisited.

Commissioner Sanchez: I agree, what about the people who have a 2nd home, that are paying without question. It's problematic if we don't enforce the Ordinance for one and not all.

Madam Chair DuCharme: Are you proposing to have it on the agenda again?

Commissioner Sanchez: We are looking forward to appointing new EVSWA Board members and we should look at one thing at a time. If I want it on the agenda, I'll put it on the agenda.

Madam Chair DuCharme: We have an ordinance and it doesn't make sense to make an exception for only one person. I think this issue should be revisited. Father Ortiz, we will revisit this issue again and will inform you when that happens.

Rev. Leo W. Ortiz: If others are in this situation, is it possible for a discounted rate, so we don't feel it unfair with the ordinance.

Jim Summers – Resident: A suggestion, paying a fee for services rendered. If you are going to continue with this fee, make it a tax. Not a fee for service, because it's not.

Gerald Chavez – Manzano Resident: I worked many years with the largest water utility on New Mexico, Albuquerque Water Authority. We work very close with the Solid Water Department. We had a process for

recourse for any customer that contested a bill. In that process it ended with the independent hearing officer to make a decision if anything warranted an exception. It didn't go in front of the commission.

Madam Chair DuCharme: No Action Taken, motion died

***Revisit item #3 Commission Redistricting**

Annette Ortiz – Deputy County Manager: Reads note: To the Torrance County Commission, I feel with the guidance and advice of a professional advisory board, the ultimate choice for redistricting of the county should be the decision of the County Commission. My opinion as to the redistricting of the County. Keep in mind that the North end of the County already has 2 Commissioners in their district. The Central and the South end of the county could use more representation. Thank You for your time to voice my option. Johnny Romero

Noah Sedillo – Procurement Officer: Mr. Sharp gave proposal for 1 map any additional maps will be approximately be \$2,000 each. He will get me 2 more proposals and email them.

Commissioner Sanchez: Withdraw initial motion

Commissioner Frost: Seconds the motion.

All in favor: MOTION CARRIED

Madam Chair DuCharme: motion to table agenda item #3.

Commissioner Frost: Seconds the motion.

All in favor: MOTION CARRIED

5. Structure of the Commission Agenda

Annette Ortiz – Deputy County Manager: County Manager and I have been in discussion concerning the length of the Commission meeting. We are requesting to build in a lunch. If we do build in a lunch in the agenda, we request to put the various county departments at a certain time, 1pm so our departments will know when to arrive and move Commission Matters to the top. Lunch will be at 12 and begin the meeting at 1.

Madam Chair DuCharme: I think it will be difficult for the public to follow with department requests and reports. It is difficult to time as to when we will be done with Commission Matters and when to start department requests and reports.

Commissioner Frost: If you set a time and we follow it. We will quit when that time comes and start back up after.

Belinda Garland – County Manager: When we have the long meetings, the public gets up and leaves. People are hungry and tired. It might be beneficial if they want to hear a particular department item they will know when to come back. If it looks like the meeting will be long, break for lunch.

Madam Chair DuCharme: I don't think it is the most efficient way.

Belinda Garland – County Manager: Maybe we can use our discretion to build in a lunch break.

Madam Chair DuCharme: We will have the Public Hearing and take a lunch break, depending on time. Does that work?

Belinda Garland – County Manager: I'd like to know what the public thinks, we will be here no matter what.

Charlene Guffey – TC Resident: If you consider your departments as Commission Matters, then move it up to the beginning. The Departments are your county. Everyone has things to do instead of sitting at these meetings. Before Commissioner Sanchez was getting us out of here by 12:30. A meeting should not last 9 hours.

Michael Godey – Resident: A break for lunch is a wise decision, Javier used to do it. You can't think straight on an empty stomach.

Tracy Sedillo – County Treasure: We are here, we are public servants. I think the items that the public brings forward should take precedence over the departments. If you have the Commission Matters, have a lunch scheduled after that, so if you don't need it, you can skip past it.

Madam Chair DuCharme: I agree with Ms. Sedillo, I like the flexibility. We will decide as we go if we will have a lunch break.

Public Hearing: Commission will consider the application for Vacation of the Iron Forge Manor Subdivision, Units A, & C located in Section 23 & 24, T.9N. and Section 19, T.9N, N.M.P.M., Torrance County, New Mexico.

6. Vacation of the Iron Forge Manor Subdivision

Steve Guetschow – Planning and Zoning: This application was brought forth by Joe Tim Williams and Nixie Clark, property was inherited from father. No one knew that there was a subdivision, was just used for grazing. The Zoning Board made recommendation to approve this vacation request with the following conditions: Access to the neighboring properties was not impacted, utilities servicing the neighboring properties was not impacted, and vacating the drainage easements dedicated by the subdivision would not affect the neighboring properties. Under the subdivision regulations 7.3, the vacation of plats.

Dennis Wallin – County Attorney: This request is governed by the subdivision regulations. A plat can be vacated in Torrance County if the owner of the land signs an acknowledgement that they want it vacated or if the board of County Commissioners on its own says it was created by misrepresentation or fraud. Regulation 7.3.4, states: In approving or denying the vacation of all or a part of final plat the board shall decide whether or not the vacation will adversely affect the interest of persons on contiguous land or of persons with in the subdivision being vacated. In approving the vacation of all or portion of final plat the board may require roads dedicated to the County and final plat continued to be dedicated to the county (there are no such roads in this case). Regulation 7.3.6 says you have to consider the rights of any utilities existing before the total or partial vacation of any final plat are not affected by the vacation of a final plat. What you have to look to is if the neighboring parcels are being affected or any land has been sold within the subdivision. My understanding is there were no lots sold within the subdivision, was used for pasture land.

Commissioner Frost: Moves to approve vacation of the Iron Forge Manor Subdivision

Madam Chair DuCharme: Askes if any public comment for or against - No public comments. We have letters from Charles E Wellman and Terry A. Wellman, was their concern addressed?

Steve Guetschow – Planning and Zoning: It was, at the Planning and Zoning meeting. The Wellman's concern was access to his property. Exhibit 5 has the Assessors partial reference map showing the location of the Wellman property. The Wellman's access road is from Hondo Ln. Hondo Ln. is the southern road going through Lobo Acers Subdivision to Mr. Wellman's property.

Madam Chair DuCharme: Will there be any other people affected by this decision?

Steve Guetschow – Planning and Zoning: No, there are none.

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

*** Department Requests/Reports:**

7. Updates:

a. Various County Departments

Tracey Sedillo – County Treasurer: With our pilot project, we have a part time employee placing door hangers' notices on delinquent mobile homes. It is bringing in revenue and very successful. We got a lot of returned mail, people were not aware that their property taxes were delinquent. The Assessor's office and Treasure's office are sharing this part time employee as a test project. When he is out in the field, we discover a lot of mobile homes are gone, burned, destroyed and removed from the property. We are working with other counties to verify if it has moved to another county so we are able to remove it from the tax roll. He is gathering the information needed for the Assessor's office. We are working on notifying owners ahead of time because they will be turned over to the state in July. When your property is 3 years delinquent it does get turned over to the state for auction with a \$125 fee on top of taxes owed to cover their cost. If you know anyone or if anyone is delinquent in taxes call our office, we will work with you with payment plans and let you know how much time you have until the state steps in. When the state steps in, it is out of our hands we have no jurisdiction, you would have to work with the state.

Madam Chair DuCharme: The people moving a mobile home are required to contact you?

Tracey Sedillo – County Treasurer: They are required to get a tax release and a moving permit, in order to move the mobile home or change the title. MVD requires a tax release. You have to pay your taxes in advance to get a release.

Tracey Master – DWI Prevention Program Coordinator: Teen court kids are working on two service projects, one is to clean the area around the swimming pool and starting a garden by the Reporting and Assessment Center at Moriarty High School. The Department of Finance and Administration Local Government Division special programs through LDWI released the Juvenile Judication Fund Application, hoping to get funding this year. We were ineligible last year due to the county being on the state auditors at risk list at the deadline. Next month is the DFA mandatory meeting, Advance Compliance training and NM Teen Court Association meeting. We are working with the Perpetual Tears Memorial Inc. and the Estancia Valley Youth and Families Counsel for an after prom party at Moriarty and Mountainair High Schools funded by the OSAP grant. County Health Fair will be held April 14th 2018 8-11am at Mountainair High School sponsored by The Partnership for a Healthier Torrance Community in conjunction with the CNMEC annual meeting. Prevention for grades 1-5 at Estancia Elementary School ending in 2 weeks.

Sylvia Chavez – Administrative Assistant Clerks office: Linda Jaramillo wanted to apologize for an over sight on her part at the last Commission Meeting. She listed all the candidates that have filed for office on March 13th, failing to mention two candidates; for Magistrate Judge, Heath White and Assessor, Jesse Lucero. They are currently unopposed for the primary election in June. She did call them and apologized personally.

Nick Sedillo – Risk Manager, Safety Officer: Small infrastructure project has been completed at the Road Department. 2 above ground fuel tanks are made secure and safe for employees and surrounding property owners. The County website has been revamped. Our new website is 100% ADA accessible and compatible to most devices.

d. Commission

Madam Chair DuCharme: AOC meeting in Las Vegas, they reported results of last legislative session. Senator Stefanics and Representative Salazar were in attendance. We didn't receive \$90,000 for Sheriffs Vehicles, we did receive \$70,000 for the Fire Department, \$20,000 for Vehicles for Senior Centers, and \$50,000 for Torreon Community Center. The Department of Workforce Solutions and Veteran Affairs will have a job fair/Vet outreach today from 3-6pm in Moriarty.

Commissioner Sanchez: Communications networking conference next Wednesday April 4th at the East Torrance Soil and Water Conservation District.

8. Grant Amendment #1 to Torrance County LDWI Grant 18-D-J-G-31 – Tracey Master, DWI Prevention Coordinator

The letter before you was submitted to program manager at DFA requesting a grant budget amendment. The purpose of the request was twofold. The grant agreement was not in place until mid-September 2017, we were unable to expend funds that early. We did not have a contract with the teen court coordinator until the 16th of January 2018. We have a small treatment budget that was not expended due to contractor relocation to Florida. The program has found it difficult to utilize treatment contracts, most offenders have private insurance or Medicaid. We do not have the amendment in hand, may have early it this week. You will see changes to in kind match funds. DFA asks the increased budget to represent the in kind. Requesting approval of these changes.

Commissioner Frost: Moves to approve Grant Amendment #1 to Torrance County LDWI Grant 18-D-J-G-31

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

9. Contract Number FY-2018-DWI-03 between Torrance County and Luke Arnold – Tracey Master, SWI Prevention Coordinator

Torrance County has not expended any treatment dollars over the past couple of years. A lot is due to the affordable care act and the market place. This contract will allow Torrance County to have access to a licensed marriage and family therapist, he also does substance use treatment. Mr. Arnold is willing to provide consulting if the facilitator of the group has any questions.

Commissioner Sanchez: Moves to approve Contract Number FY-2018-DWI-03 between Torrance County and Luke Arnold

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

11. Charmen Padilla – Executive Assistant Road Department:

The letters were signed on the 14th and deadline was the 16th, we need it ratified.

a. Ratification of Participation Letter FY 2018/2019 Local Government Road Fund Project/County Cooperative Program

Quari Ruins (BO76) and Valdez Rd. (AO 42W) chip seal 2.1 miles of road.

Commissioner Sanchez: Moves to approve the Ratification of Participation Letter FY 2018/2019 Local Government Road Fund Project/County Cooperative Program

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

b. Ratification of Participation Letter FY 2018/2019 Local Government Road Fund Project/County Arterial Program

Town of Manzano, Torreon and Tajique to chip seal 6.6 miles of road.

Commissioner Sanchez: Moves to approve the Ratification of Participation FY 2018/2019 Local Government Road Fund Project/County Arterial Program

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

c. Ratification of Participation Letter FY 2018/2019 Local Government Road Fund Project/School Bus Routes

Appaloosa Rd, Punta De Agua Rd (BO75) and Stage Coach Rd. chip seal 3.4 miles of road.

Commissioner Sanchez: Moves to approve the Ratification of Participation FY 2018/2019 Local Government Road Fund Project/School Bus Routes

Commissioner Frost: Seconds the motion

All in favor: MOTION CARRIED

12. Request for Out-of-State Travel for Animal Control Officer to Attend Training in Colorado – Cindi Sullivan

Belinda Garland – County Manager: Cindi was called away for an animal control emergency. Cindi is requesting out of state travel per diem to Colorado for Chelsea Worley in the amount of \$730.00. The tuition is paid for by a scholarship in amount of \$595.00. The training is animal care 101 and humane procedures for animals.

Commissioner Frost: Moves to approve travel for Animal Control Officer to Attend Training in Colorado

Commissioner Sanchez: Seconds the motion

All in favor: MOTION CARRIED

13. Resolution 2018-17 Imposing Burning Restriction within the Unincorporated portions of Torrance County

Annette Ortiz – Deputy County Manager: This resolution was already approved by the commission at the last Commission Meeting. We needed to get the resolution number on record.

Lester Gary-Fire Chief: This is formalizing everything that has already been done. There was a summit yesterday in Albuquerque with all the local fire personal and have determined since January 1, in the State of New Mexico has had over 130 reported wild land fires burning a total of over 30,000 acres.

Commissioner Frost: If we get rain you can call the restriction off?

Lester Gary-Fire Chief: Yes, if we get substantial weather. The forest service measures the humidity of the vegetation. Once it gets to the point where everything is looking good we will come before you and lift the restriction, up to 90 days. If the 90 days are coming up and the weather is still not looking good, I will come to you with another resolution.

14. Resolution 2018-18 Torrance County Investment Policy – Tracy Sedillo, Treasurer

This is the investment policy from the investment committee. At the last meeting there was a motion made and approved to bring this to the Commission for approval. This policy sets the guidelines for long term investing for the County. This will replace the existing policy that is outdated. This policy lays out our objectives; safety, liquidity and yield. We have a meeting on Monday with the banks to discuss what is available, come up with a strategy, and come back to the Commission for formal approval for those investments. Once the investments are made, this will be under my guidance. We changed the structure of the committee, Dennis Wallin didn't feel he should be a voting member of the committee, he is an advisor. We are asking to replace his position on the board with the Chief Deputy Treasurer, since that person would act in the treasurer's absence for the investments. Terms for the citizens that serve on this board were also added, the County Commission will review the appointments each January or when a position becomes vacant. Statute requires we invest in all banks in the county equally.

Commission Sanchez: moves to approve Resolution 2018-18 Torrance County Investment Policy

Commissioner Frost: Seconds the motion.

All in favor: MOTION CARRIED

***County Manager Requests/Reports:**

15. Ratification of Operating and Use Agreement between Torrance County and PMS Torrance Senior Services

Belinda Garland – County Manager: This is an operation and use agreement between Torrance County and PMS Torrance Senior Services. This agreement is required by Aging and Long Term Department in order to spend some appropriation funds that have been in place since 2014. These must be expired out by June 30th. We can now move forward with purchasing some meal preparation equipment for the Senior Center.

Commission Sanchez: Motions the Ratification of Operating and Use Agreement between Torrance County and PMS Torrance Senior Services

Commissioner Frost: Seconds the motion.

All in favor: MOTION CARRIED

16. Update

Belinda Garland – County Manager: Was gone most of the last 2 weeks with family emergency and out sick. On March 22nd attended a meeting at the Magistrate Court in Moriarty with Santa Fe Detention Center to discuss housing of inmates. Manager Garland felt it was a productive meeting.

***AJOURNMENT:**

Commissioner Frost: Motion to adjourn regular session.

Commission Sanchez: Seconds the motion.

All in favor: MOTION CARRIED

Meeting adjourned at 12:38 PM



Julia DuCharme –Madam Chair



Genell Morris – Administrative Assistant



Date

The Video of this meeting can be viewed in its entirety on the Torrance County NM website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on out local radio station KXNM.